

## East Drayton Parish Council

Minutes of the Parish Council meeting held at 7pm on Tuesday 4th May 2021 by Zoom

**Present:** Cllrs D Jopling(Acting Chairman), R Small, P Darlow, S. Manson, A. Stanley, R Bond; the Clerk. Mr S Ellis and Mrs S Hilditch

1. **Apologies for Absence:** Cllr I Stephens, DCllr S Isard.
2. **Minutes of the meeting held on 16<sup>h</sup> March 2021** – approved and will be signed by the Chairman when practical.
3. **Election of Chairman** – Cllr D Jopling was proposed by Cllr Manson and seconded by Cllr Bond. Cllr Jopling was elected unanimously
4. **Election of Vice Chairman** – Cllr S Manson was nominated by Cllr Jopling and seconded by Cllr Small. Cllr Manson was elected unanimously.
5. **To consider matters arising from the above minutes:**
  - The Clerk confirmed the Precept from BDC for 2021/22 had been confirmed as £4359, paid in two instalments (April and September).
  - Cllr Darlow - “Plant Swap” to be held 5<sup>th</sup> June. Flyer will be produced. The landlord of the Blue Bell to be approached for the venue.
  - New notices regarding dog fouling - Cllr Stephens – no report.
  - There were no further matters arising.
6. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item.** Cllr Small regarding planning application 21/00120/OUT
7. **Planning –**
  - “Kushti Tan” - Cllr Jopling shared the most recent email from the BDC Enforcement Officer who is following up on contact with the owner.
  - 21/00120/OUT - Land at Church Lane - the PC submitted no objections to the visibility and Highways reports, nor the final drainage report.
  - 21/00488/CONR - Removal of conditions 1,5,6,7 on P/A 19/00029/FUL.. It was noted that those conditions set by BDC in 2019 had been addressed.
  - The Chairman reminded the meeting that residents' concerns on any planning application should be registered on the BDC public portal.
8. **Correspondence** – see attached sheet. No circulation file prepared due to COVID-19. All correspondence (including COVID-19 administrative and legal documents) distributed by email.

## 9. Urgent Business –

- The Clerk stated that the Internal Audit had been completed on 16/04/21
- The Clerk to contact the case officer for application 21/00120/OUT regarding an incorrect statement referring to the PC in a document on the portal.

## 10. Meeting adjourned for public discussion –

- Mrs Hilditch (who has recently joined the Village Hall Committee) addressed the meeting regarding a project for the “Under 16s” in the village. A “Fun Day” will be held this summer to bring together the approximately 23 children of the village in an event designed to improve the mental health and well-being of the young people who have been coping with the ongoing effects of the pandemic. Her plans were enthusiastically received by the PC and a suitable donation to the project will be discussed at the next meeting. Mrs Hilditch can be contacted via the Clerk for further information, to offer help or to make a private donation.

## 11. Finance

- a. Income : Western Power (annual Wayleave payment) £3.45; BDC Precept (first instalment) £2179.50
- b. Accounts for payment
  - EON (phone box supply) £54.93 - APPROVED
  - Clerk's expenses £39.03 - APPROVED
  - Zurich Insurance (annual premium) approximately £220, to be confirmed and circulated when quote received – APPROVED in principle
  - Clerk's quarterly salary and HMRC payment (June) £301.20 - APPROVED
- c. Balance of accounts, as at 30/04/21  
TSB - £5609.56
- d. Signatories - on hold until current restrictions are eased.
- e. Annual Governance Statement 2020/21 (section 1 Annual Return)– AGREED
- f. Accounting Statements 2020/21 (section 2 Annual Return) – AGREED
- g. Approval of Certificate of Exemption - APPROVED
- h. Items (e, f, g) to be signed by the Chairman following this virtual meeting and when practical.

## 12. General Business

- It was agreed to set the dates for “The period for exercise of public rights “ - the inspection of the accounts, as 14<sup>th</sup> June - 23<sup>rd</sup> July 2021, this covers the first 10 working days of July as required in law.

- A recent message received by the Clerk from the Royal British Legion about the Centenary of the organisation (15<sup>th</sup> May 2021) will be displayed on the notice board and website.
- VIAEM – gulleys to be cleared in early July.
- The fact-sheet “How East Drayton Works” will be distributed with the next newsletter. This was last published in 2019 and has been updated. There are a number of new residents in the village who should find it helpful and a reminder never goes amiss!

**13. Date of next meeting – MONDAY 19<sup>st</sup> JULY 2021 at 7:00pm, in the Village Hall.**

There being no further business, the Chairman closed the meeting at 7:40pm and thanked everyone for attending.

Signed.....

CLlr D Jopling, Chairman, East Drayton Parish Council

Dated.....